

WARREN TOWNSHIP TRUSTEES



4093 ST. RT. 212 NE ♦ MINERAL CITY, OH 44656
Phone 330-364-3339 or 330-602-7737

WARREN TOWNSHIP COMMUNITY CENTER RENTAL

Terms & Conditions

NON RESIDENT

Hereinafter referred to as LESSEE: _____

Herein after referred to LESSOR: WARREN TOWNSHIP TRUSTEES

TERM: The term hereof shall commence on: _____, _____ AM/PM (8 hours or less)

And expire on: _____, _____ AM/PM

RENT: The rent shall be \$ _____ (Cafeteria) and \$ _____ (Kitchen) and
\$ _____ (Gym) and \$ _____ (Classroom) and

DEPOSIT: Deposit shall be \$ _____ which will be returned within 30 days after rental if facilities & grounds are left in a condition as required in this agreement.

TOTAL DUE WITH SIGNED AGREEMENT \$ _____ (includes deposit)

DEPOSIT SHALL BE PAID WITH RETURNED CONTRACT AT TIME OF BOOKING
AND NO LATER THAN 2 WEEKS BEFORE THE RENTAL TERM BEGINS.

CANCELLATION: Cancellation by THE LESSEE. If it is necessary to cancel the reservation, notification must be made at least TWO WEEKS prior to reservation date or TOTAL DEPOSIT WILL BE WITHHELD.

RENTAL PAYMENT: TO SECURE THE DATE, THE RENTAL PAYMENT MUST BE PAID IN FULL AT THE TIME OF BOOKING. PAYMENTS MUST BE MADE AND AT LEAST TWO WEEKS PRIOR TO THE RENTAL TERM OR BE IN CASH IF LESS THAN TWO WEEKS BEFORE RENTAL. All payments shall be collected by The Township Designee or mailed to the township Fiscal Officer at the above address.

USE OF PREMISE: Premises are to be used exclusively and solely for: _____

IDENTIFICATION of LESSOR: LESSOR shall not be liable for any damage of or injury to LESSEE or any other person, or to any property, occurring on the premises, and LESSEE agrees to hold LESSOR harmless from any claims for damages, no matter how caused.

INSURANCE: LESSEE shall have and maintain liability insurance including bodily injury and property damage. A Certificate of Insurance to be provided to LESSOR.

RULES

NO SMOKING WITHIN THE PREMISES OR ON THE GROUNDS.

NO ALCOHOL ANYWHERE IN THE BUILDING OR ON THE GROUNDS.

ALL INSIDE AND OUTSIDE DOORS MUST BE KEPT CLOSED.

'MAINTENANCE, REPAIRS, ALTERATIONS'

LESSEE ACKNOWLEDGES THAT THE PREMISES ARE IN GOOD ORDER AND REPAIR AND SHALL SURRENDER THE SAME AT TERMINATION IN AS GOOD CONDITION AS RECEIVED, NORMAL WEAR AND REAR ACCEPPTED. THE BUILDING, SANITARY FACILITIES SHALL BE PROPERLY MAINTAINED. WINDOWS CANNOT BE OPENED. WHITE CHALK SHALL BE USED ON BLACKBOARDS (GREENBOARDS). NOTHING SHALL BE ATTACHED TO WALLS, WOODWORK, FLOORS, CEILING OR LIGHT FIXTURES.

LESSEE: _____

LESSOR: _____

Date _____

Date _____

Name: _____
(please print)

Warren Township Trustees

Address: _____

4093 State Route 212 NE
Mineral City, Ohio 44656

Agent _____

Phone _____

Phone: _____